



PROJECT MANAGEMENT OFFICE

ON TIME | ON BUDGET | ON SCOPE

PMO is a project management service that ensures your success through projects and complexity.



WHITNEY GOULISH

Project Management Office
4xi Global Consulting & Solutions

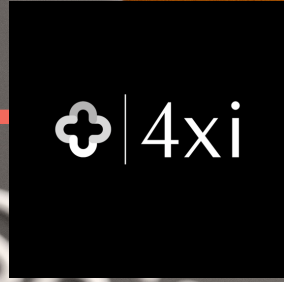


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Project Management

WHAT IS A PMO?

- A PMO establishes and maintains project management standards, processes, and best practices
- A PMO ensures projects are executed efficiently.
- The PMO is a part of the project management team within the organization.
- **A PMO *does not* manage the project, like a project manager, instead, the PMO supports the project managers once a project is underway.**



PMO STRATEGY

MISSION: To provide PMO excellence to 4xi consulting business units and to all 4xi customers by implementing sound project management practices. To ensure visibility to workload across the business and assist in project prioritization, to ensure that each project is delivered on time, on-budget and on-scope.

APPROACH:



FOCUS: All 4xi Consulting verticals, clients, and projects

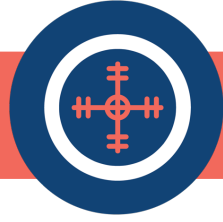
VISION: To create a functional Program Management Office that establishes and implements project management best practices for the benefit of 4xi internal business units and external customers. We are committed to collaboration, standardization, and overall improvement in project results across the organizational landscape.

VALUES: Best Practices: On-Time | On-Budget | On-Scope

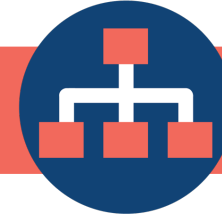
ELEMENTS OF A PROJECT



Discovery



Project Scope



DEFINE Scope Of Work



Roles & Responsibilities



Select Project Manager



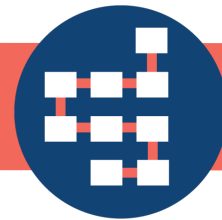
Identify Sponsor



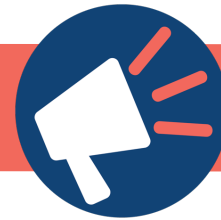
Key Stakeholders



Project Definition



Change Order Process



Communications Plan



Approval PROCESS

EXECUTION & RISK MANAGEMENT

- Review and Engage Team
- Manage Resources
- Execute Project Management Plans
- Procurement Management (If Needed)
- PM Directs and Manages Project Execution
- Set Up Tracking Systems
- Task Assignments are Executed
- Status Meetings

IDENTIFY the risk, ASSESS, TREAT, MONITOR, and REPORT.

PERFORMANCE MONITORING

- **SET GOALS AND EXPECTATIONS:**
 - **DEADLINES AND MILESTONES TO BE TRACKED CAREFULLY**
- **DEFINE PERFORMANCE**
- **MONITORING METHODS**
 - **FISCAL, TIME, DUE DATES, DELIVERABLES, BUDGET**
- **EVALUATE REPORTS**
- **MAKE IMPROVEMENTS:**
 - **ADJUST TIMELINE, COSTS, RESOURCING WITH STAKEHOLDERS (DOCUMENT, CHANGE ORDERS, APPROVALS)**
- **COLLECT AND TRACK DATA**
- **PROVIDE PROGRESS UPDATES**



OVERSIGHT (COMPLIANCE).

- **DEFINE** oversight for each unique project
- **SHARE** with stakeholders and team
 - Sign-off
- **SELECT** oversight/compliance officer (Watchdog)
- **MEASURE** against rules defined for the project:
 - Cost overruns
 - Time
 - Delays with co-dependencies
 - Changes in resources or staff
- **PERFORM** updates and corrective actions

CRITICAL OVERSIGHT: regulatory compliance often includes multiple co-dependencies with tight timelines and budgets.

STANDA

NS

RULES

PMO
PROJECT MANAGEMENT OFFICE

POST PROJECT ANALYSIS

EVALUATE effectiveness of the project:



ON-TIME



ON-BUDGET



ON-SCOPE

Why choose the 4xi Consulting PMO?

4xi Consulting Project Managers bring:

- **PROFESSIONAL MANAGEMENT OF YOUR PROJECT**
(Taking the Pressure of the Stakeholders and Leadership)
- **ENSURE BETTER COMMUNICATION**
- **ENHANCED QUALITY** *(Professional Tools, Processes, And Methods Guarantee Better Outcomes)*
- **REDUCED RISK** *(Budget And Timelines)*
- **INCREASED PRODUCTIVITY** *(Critical Path, Milestones, And Structure Give SME's Confidence And Time Management)*
- **AND A SUCCESSFUL CONCLUSION TO YOUR PROJECT**

IDEAL CLIENT PROFILE

- **Clients** who want to engage with 4xi to build, develop, write, design, or create something new in their business unit.
- **Business partners, innovators**, or clients who need to marshal multiple experts, stakeholders, and vendors/providers to achieve an objective.
- **Clients or internal practice consultants** looking to organize, structure, or put management processes in place that they can follow to deliver their own practice expertise.
- ***(PMO can help consultants organize their approach to providing their services)***

PMO IS PRODUCT AND SERVICE AGNOSTIC



THANK YOU!



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